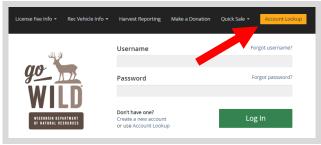
HOW TO: Transfer a titled boat in Go Wild

STEP 1: Log into your Go Wild account

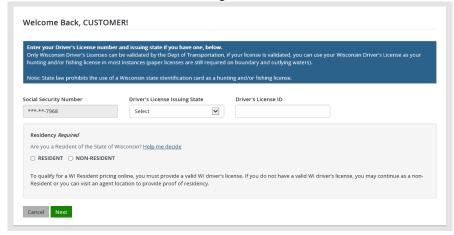
• **Visit the website gowild.wi.gov**. If you have already set up a username/password for your account, you may log in directly using that. If you have not yet created a username/password, use the "Account Lookup" option to search for your account or create a new account if necessary.



• **Access your Account** - Search for your existing customer record using one of the four personal information options on the left. Or enter your username and password for your account if you have already created one.



• **Welcome Back!** Enter your <u>driver license</u> information (optional). If you do not wish to enter your driver license, leave both the DL state and DL number blank. Next indicate your state residency (Wisconsin resident or nonresident). If you are unsure of your state residency, select the <u>Help me decide</u> link. *Note: To change your residency from nonresident to resident, all customers age 18 and over must include a WI driver license number.*

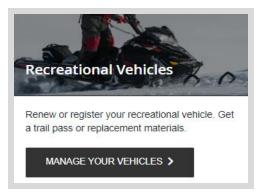


• **Review Summary.** Check your personal information for accuracy. If changes need to be made, select the Edit icon. If everything is correct, select the button.



STEP 2: Register the vehicle

Customer Homepage. Locate the Recreational Vehicles section and select MANAGE YOUR VEHICLES.



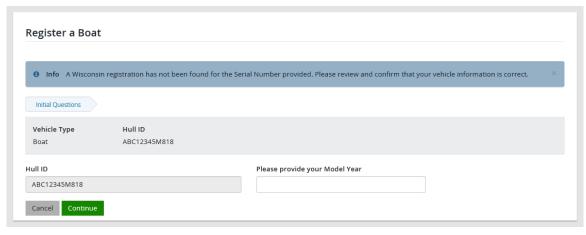
• Select the **Boat button**. Click on the 10 icon for vehicle definitions and descriptions.

Re	gister a Recreational Ve	hicle		
	nitial Questions			
Wha	it type of Vehicle do you want to Re	gister today? 🐧		
	Boat	Snowmobile	ATV or UTV	Off Hwy Motorcycle
War	it to renew instead?			

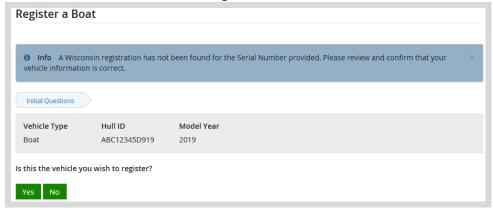
• **Vehicle Search.** If the vehicle has been registered in Wisconsin before, and you have the Wisconsin registration number, select YES and enter it. If not, select NO.

legister a I	Boat			
Initial Questions	ıs			
Vehicle Type Boat				
o you have a W	Visconsin Registration	Number for this vehicle?		
Yes No				

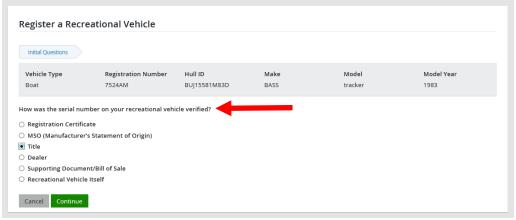
• **Enter Hull ID Number.** If no registration number (the registration number begins with a WS followed by 4 numbers and then two letters) is available, please enter the boat's hull ID number (the hull ID number is stamped into the hull of the boat). Once entered correctly select continue. If the vehicle is not found, you will also be prompted to enter the model year.



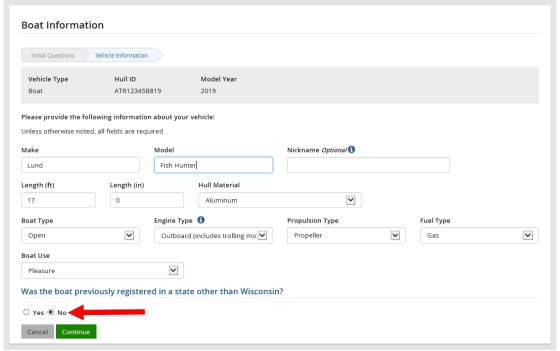
• **Vehicle confirmation.** If it was registered in Wisconsin before, it will be found in the database. If not, the system will assume it is a new registration for Wisconsin. Use the information on the screen to confirm the vehicle is correct. If not, select NO and search again. Otherwise select YES if it is correct.



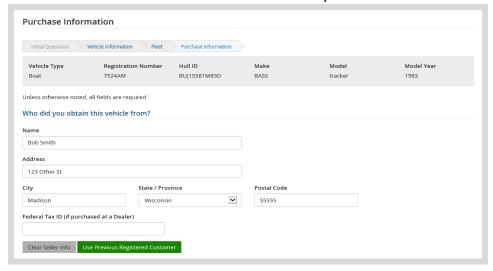
• **Serial/Hull ID number verification.** How did you confirm the hull ID (VIN) on your vehicle? Pick the one that most closely matches the document you copied the serial number from. Select Continue.



• **Vehicle Information.** Enter the specifications of your vehicle that are missing in the record. *NOTE: If the boat was registered in Wisconsin before most fields will already be completed and cannot be changed. Out of State Registration. Check "yes" or "no" if your boat was previously registered in another state. If yes, you will be prompted to enter the <u>State</u> and the <u>Out of State Registration number</u>. Select Continue.*



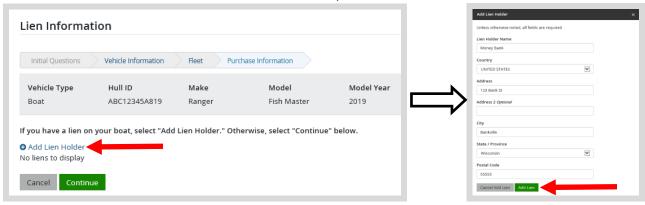
• Purchase Information. Enter the name and address of the person or business that sold you the boat.



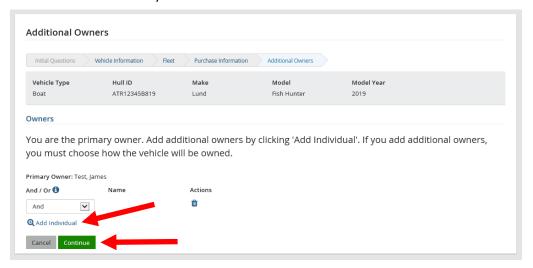
• **Tax Information.** Enter the date purchased and the Wisconsin county it will be primarily used/kept in. Enter the amount you paid for the vehicle. IMPORTANT: Make sure to answer all trade in and tax exemption questions. Select the "More Information" if you need explanation.

Tax Information			
apply and are based on where the vehicle taxes previously paid by the registration (is primarily k i.e. tax paid in	ept/used while in Wisconsir another state where the sa	ale took place).
NOTE: customers who dual register their state and local taxes.	vehicle in Wisc	consin and another state ar	e subject to sales tax if they have not paid
Purchase Date		Wisconsin County Prima	rily Used In 🐧
04/22/2020	m	DANE	ightharpoons
Purchase Amount More Information			
\$ 1000			
Was a trade-in included in the purchase Yes No	?		
Is the purchase eligible for tax exemption	on? More Info	ermation	
○ Yes			
O No			
Taxable Amount			
\$ 1000.00			
Cancel Continue			

• **Lien Information.** If you have taken out a loan for the purchase of the boat, select the Add Lien Holder link and enter the lienholder information in the new window. Once the lienholder information is entered make sure to click the button. If there is no lien, select Continue.



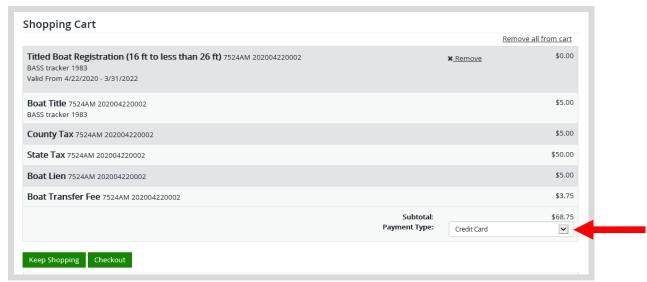
• **Additional Owners.** Boats 16 feet and over may have multiple owners listed. Select the Add Individual link if you wish to add an additional owner to your boat title. The additional owner will need to have a DNR account.



• **Registration Summary Page.** View the summary of the information you have entered for your vehicle to ensure accuracy. Make sure to take note of any Pending Reasons at the bottom of the page. More information may be required before your registration can be completed. (Example: You may need to mail in a Wisconsin or out of state Certificate of Title). Select Yes if you are satisfied with the information.



• **Shopping Cart.** Review all payment lines and note your payment total. Select your <u>Payment Type</u> (Credit Card or Checking Account) and select <u>Checkout</u>. Or select Keep Shopping to purchase more.



STEP 3: Make payment and print your temporary operating receipt

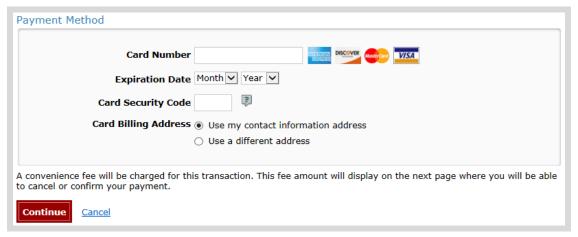
• **Shipping Details**. Enter the location you would like your items shipped and select NEXT. *Note: The system will check the address for any errors and recommend address adjustments if necessary.*

First Name <i>Required</i>	Middle Name	Last Name Required	Suffix	
Organization	Phone Number	Email Address		
Address Required				
Address 2				
City Required				
State / Province Required				
Select	<u> </u>			
Postal Code Required				
Country Required				
	~			

• **Donations:** Make a donation to the Cherish Wisconsin Fund. You may select one of the predetermined amounts or select Other to enter in a specific amount.



- **Make Payment.** Check the screen for reminders and confirm the total. A convenience fee of 2% will be added to your total when a credit card is used. Select Make Payment when ready.
- **Payment Processing.** Scroll to the bottom and enter your credit card (or checking account) information. Select the red <u>Continue</u> button when finished.



- **Review Payment.** The last step before the license purchase is final. Confirm your payment details, payment method, Billing address, and contact info on the screen. Select confirm when finished.
- **Confirmation.** Your purchase is final, but you are not done yet! Copy down the confirmation number or print the screen. Then select the red <u>Continue To State Website</u> button to return and print your license documents.



• **Printing your license.** Now back in the Go Wild site, scroll down and select the button to open your receipt documents for printing.

**IMPORTANT INFORMATION: To complete your title transfer and registration, boats 16 feet and longer require additional documentation to be submitted. The final page of your receipt will include a document called a Pending Letter. Please read and follow the instructions on the letter. (Example: You may need to mail in a Wisconsin Certificate of Title, Out of State title, MSO, lien release, etc). You will not receive your new title or registration materials until all items listed on the letter are received.